

**SOUTH FORK EAST
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
REGULAR MEETING
JULY 26, 2018**

**SOUTH FORK EAST
COMMUNITY DEVELOPMENT DISTRICT AGENDA**

JULY 26, 2018 at 6:00 P.M.

Christ the King Lutheran Church

Located at 11421 Big Bend Road, Riverview, FL 33579

District Board of Supervisors	Chairman Vice Chairman Supervisor Supervisor Supervisor	Harry Bounds Carole Schaller Hope Brisette Karen Gagliardi Laura Green
District Manager	Meritus	Debby Nussel
On-Site Service Coordinator	South Fork East	Travis Chatman
District Attorney	Straley & Robin, P.A	Vivek Babbar
District Engineer	Johnson Engineering, Inc.	Phil Chang

All cellular phones and pagers must be turned off while in the meeting room

The meeting will begin at **6:00 p.m.**

Following the Call to Order, the public has the opportunity to comment on posted agenda items and any other District related item during the third section called Audience Questions and Comments. Each individual is limited to three (3) minutes for such comment. The Board is not required to take action at this time but will consider the comments presented as the agenda progresses. Following public comment, the meeting will proceed with the fourth section called Vendor and Staff Reports. This section will allow Vendors and District Engineer and Attorney to update Board on work and to present proposals. The fifth section is called Consent Agenda. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The sixth section will be Management Reports. This section allows the District Manager and Staff to update the Board of Supervisors on any pending issues that are being researched for Board action. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. In the event of a Public Hearing, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion, and vote. The seventh section is called Business Items. This section contains items for approval by the District Board of Supervisors that may require discussion, motions, and votes on an item-by-item basis.

The final section is called Supervisor Requests. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet the District's needs.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

Board of Supervisors
South Fork East Community Development District

Dear Board Members:

The Regular Meeting of South Fork East Community Development District will be held on **Thursday, July 26, 2018 at 6:00 P.M.** at Christ the King Lutheran Church, located at 11421 Big Bend Road, Riverview, FL 33579. Following is the Agenda for the Meeting:

Call In Number: 1-866-906-9330

Access Code: 4863181

- 1. PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER**
- 3. AUDIENCE QUESTIONS AND COMMENTS**
- 4. VENDOR AND STAFF REPORTS**
 - A. Discussion with LMP, Anthony Milam
 - B. District Counsel
 - C. District Engineer
- 5. BUSINESS ITEMS**
 - A. Discussion on Banking Options
 - B. Discussion on Increase & Job Description for Onsite Employee Tab 01
 - C. Discussion on Budget & Playground at Pool Area Tab 02
 - D. General Matters of the District
- 6. CONSENT AGENDA**
 - A. Consideration of Board of Supervisors Meeting Minutes June 28, 2018 Tab 03
 - B. Consideration of Operations and Maintenance Expenditures June 2018..... Tab 04
 - C. Acceptance of Financial Report Fiscal Year 2017..... Tab 05
 - D. Review of Financial Statements Month Ending June 30, 2018 Tab 06
- 7. MANAGEMENT REPORTS**
 - A. District Manager's Report..... Tab 07
 1. Staff Task List
 2. Field Manager's Report
 3. Aquatic's Report
 - B. On-Site Manager's Report
- 8. SUPERVISOR REQUESTS**
- 9. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

Sincerely,

Debby Nussel
District Manager