

**SOUTH FORK EAST  
COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS  
PUBLIC HEARING,  
AUDIT COMMITTEE MEETING,  
AND REGULAR MEETING  
JANUARY 25, 2018**

**SOUTH FORK EAST  
COMMUNITY DEVELOPMENT DISTRICT AGENDA**

**January 25, 2018 at 6:00 p.m.**

Christ the King Lutheran Church

Located at 11421 Big Bend Road, Riverview, FL 33579

|                                      |   |  |
|--------------------------------------|---|--|
| <b>District Board of Supervisors</b> | Chairman<br>Vice Chairman<br>Supervisor<br>Supervisor<br>Supervisor | Karen Gagliardi<br>Harry Bounds<br>Hope Brisette<br>Jerry Craig<br>Carole Schaller |
| <b>District Manager</b>              | Meritus   | Debby Nussel   |
| <b>On-Site Service Coordinator</b>   | South Fork East   | Jose Batista   |
| <b>District Attorney</b>             | Straley & Robin, P.A  | Vivek Babbar   |
| <b>District Engineer</b>             | Johnson Engineering, Inc.   | Phil Chang   |

*All cellular phones and pagers must be turned off while in the meeting room*

The meeting will begin at **6:00 p.m.**

Following the Call to Order, the public has the opportunity to comment on posted agenda items during the third section called Audience Questions and Comments on Agenda Items. Each individual is limited to three (3) minutes for such comment. The Board is not required to take action at this time, but will consider the comments presented as the agenda progresses. Following public comment, the meeting will proceed with the fourth section called Vendor and Staff Reports. This section will allow Vendors and District Engineer and Attorney to update Board on work and to present proposals. The fifth section is called Consent Agenda. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The sixth section will be Management Reports. This section allows the District Manager and Staff to update the Board of Supervisors on any pending issues that are being researched for Board action. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. In the event of a Public Hearing, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion, and vote. The seventh section is called Business Items. This section contains items for approval by the District Board of Supervisors that may require discussion, motions, and votes on an item-by-item basis.

The final section is called Supervisor Requests. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet the District's needs.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

## South Fork East Community Development District

Dear Board Members:

The Public Hearing, Audit Committee Meeting and Regular Meeting of the Board of Supervisors of the South Fork East Community Development District will be held on **Thursday, January 25, 2018 at 6:00 p.m.** at Christ the King Lutheran Church, located at 11421 Big Bend Road, Riverview, FL 33579. Included below is the agenda:

- 1. PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER**
- 3. RECESS TO PUBLIC HEARING**
- 4. PUBLIC HEARING ON ADOPTING RULES OF PROCEDURE**
  - A. Open the Public Hearing on Adopting Uniform Rules of Procedure
  - B. Staff Presentations
  - C. Public Comment
  - D. Close the Public Hearing on Adopting Uniform Rules of Procedure
  - E. Consideration of Resolution 2018-01; Adopting Uniform Rules of Procedure.....Tab 01 Page 04
- 5. RECESS TO AUDIT COMMITTEE MEETING**
- 6. AUDIT COMMITTEE MEETING**
  - A. Open the Audit Committee Meeting
  - B. Evaluate and Rank the Audit Proposals
    1. *Grau & Associates*.....Tab 02 Page 39
  - C. Finalize the Ranking and Consideration of Audit Committee Recommendations
  - D. Close the Audit Committee Meeting
- 7. RETURN AND PROCEED TO REGULAR MEETING**
- 8. AUDIENCE QUESTIONS AND COMMENTS**
- 9. VENDOR AND STAFF REPORTS**
  - A. District Engineer
  - B. District Counsel
- 10. BUSINESS ITEMS**
  - A. Consideration of Audit Committee Recommendations
  - B. Consideration of Resolution 2018-02; Re-Designation of Officers.....Tab 03 Page 79
  - C. Discussion on Neighborhood Watch Items on CDD Property
  - D. Discussion on Pool Policy
  - E. Discussion on Playground Replacement.....Tab 04 Page 80
  - F. General Matters of the District
- 11. CONSENT AGENDA**
  - A. Consideration of Board of Supervisors Meeting Minutes December 14, 2017..... Tab 05 Page 106
  - B. Consideration of Operations and Maintenance Expenditures December 2017 ..... Tab 06 Page 112
  - C. Review of Financial Statements Month Ending December 31, 2017 ..... Tab 07 Page 196
- 12. MANAGEMENT REPORTS**
  - A. District Manager ..... Tab 08 Page 217
    1. Staff Task List
    2. Field Manager's Report
    3. Aquatic's Report
- 13. SUPERVISOR REQUESTS**
- 14. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.